

# Village of New Concord



## 2018 Annual Report

## **Table of Contents**

Village Leadership	Page 1
Executive Summary	Page 2
Finance Department	Page 3
Water & Wastewater Department	Page 5
Water & Wastewater Billing	Page 7
Operations Department	Page 8
Police Department	Page 10
Magistrate's Court	Page 12
Fire Department	Page 13
Zoning Department	Page 15
Celebrate New Concord	Page 16
New Concord Area Arts And Recreation District	Page 17
Tree Program	Page 20

## **Village Contact Information**

Main phone line	(740) 826-7671
Fax line	(740) 826- 7617
Emergency	9-1-1
Non-emergency police line	(740) 452-3637
Website	<a href="http://www.newconcord-oh.gov">www.newconcord-oh.gov</a>
Facebook	@VillageofNewConcord
Mailing Address	P.O. Box 10, New Concord, OH 43762
Physical Address	2 West Main Street, New Concord, OH 43762

## **2018 Village Leadership**

Mayor	Brett Essex	2016 - 2019
President of Council	Robert Dickson	2016 - 2019
Council Member	Bob Baier	2018 - 2021
Council Member	Bil Kerrigan*	2018 - 2021
Council Member	Jennifer Lyle	2018 - 2021
Council Member	Erin Stevic	2016 - 2019
Council Member	Steve Wootton	2018 - 2021

*\*(resigned December 31, 2018 – Kristi Kearns appointed to finish remainder of term)*

Village Administrator	Charlotte Colley
Fiscal Officer	Lynn Marlatt
Police Chief	Mindy Peck
Fire Chief	Brent Gates
Operations Manager	Matt Wood
Water/Wastewater Superintendent	Chris Huebner
Village Solicitor	Scott Eickelberger

### **Planning Commission**

Jim Dooley (Chair), Brett Essex, Greg Wilson, Colleen Heacock, Robert Dickson

### **Design Review Board**

George St Clair (Chair), Jerry Gibson, Sally Brixner, Jennifer Lyle, Terri Wootton

### **Tree Committee**

Robert Dickson, Erin Stevic, Kristi Kearns, Charlotte Colley

### **Harper Cabin Board**

George St Clair, Jordan Stewart, Barb St Clair, Sally Spillman, Al Chafee, Rita Mitchell



## Executive Summary

In 2018 the Village of New Concord focused on internal improvements that would enable our staff to provide better service to residents, businesses and visitors. One notable improvement was the work done to the front window wall of Village Hall. The windows were old and inefficient and the wall had experienced termite damage and was showing the effects of time. This was removed and new, energy efficient windows were installed along with a permanent awning, lighting, HVAC components and a new interior wall. The impacts of this upgrade were immediate. The office is cooler during hot weather and much warmer when temperatures are low. The project has resulted in utility bill savings that will free up funds for other important uses. Some interior offices also received a facelift and now provide professional and more secure areas for meetings, sensitive data storage and productive work space.



To continue the theme of working to make internal improvements the Village Water System undertook an extensive Asset Management Program. This program, when complete, will help the Village to identify equipment, infrastructure and other key assets that make up the Village's water system. Information like age, condition, and replacement cost are associated with each of the identified assets. In addition to the inventory of assets the Village's program also provides a guide for Village leadership to follow for the systems' necessary capital improvements and a funding formula for

ensure the future economic sustainability of the entire system.

The New Concord Police Department, in an effort to further reduce narcotics coming through the Village, received approval to begin a fundraising campaign to obtain a K-9 Officer and pay for necessary transportation, training, veterinarian care and other program critical items. A Police Officer, currently employed by the Village, has been identified as the future K-9 Officer handler and is enthusiastically working to achieve this goal. The department has raised some funds and plans to continue fundraising to ensure adequate coverage for future needs. A community meeting is being planned for mid-February to provide the residents and businesses of New Concord with more information about the NCPD K-9 Program and address any questions or concerns.

Over the past few years the Village has seen development activity along our southern border at Garland Commons. As this development progresses the Village continues to update development related documents such as Zoning regulations, development guidelines, tap fees and future transportation plans. These much-needed updates will help to ensure high quality future projects that will add sought after amenities and enhance the economic vitality of the Village.

At the end of 2018 and into the beginning of 2019 the make-up of Village Council changed as a vacancy was filled. A call for letters of interest was issued to the community and the response was eight qualified residents willing to serve their town. Village Council reviewed the information and selected Ms. Kristi "KJ" Kearns to serve the remaining 3 years of the vacated term. Ms. Kerns will be an asset to the Village and we are glad to have her on board.

The Village of New Concord has been built upon the solid building blocks of history, tradition, respect, professionalism, honor and community spirit. We will continue to build upon this strong foundation in order to advance our community's goals and position New Concord for future success and opportunities.

## Finance Department

The Village of New Concord maintained a healthy budget during 2018. Staff and Council continue to identify grants and low interest loan opportunities, develop innovative ways to decrease expenses, and consistently provide excellent customer service to Village residents, businesses and visitors.

During 2018 the Auditor of State conducted the 2016 and 2017 fiscal year's financial audit for the Village of New Concord. The audit reflects the Village's internal controls over financial reporting. The results of audit tests disclosed only minor suggestions which will provide improvements to the Village's financial practices.

The Village retired \$431,994 in debt principal in 2018 and accepted loan proceeds in the amount of \$940,663 for the Water System Improvements Project, Ground Water Storage Tank Replacement and Waterlines Project and the Asset Management Design Loan. Bonds issued for the 2018 Front Window Renovation project totaled \$40,000.

The appropriations ordinance is Village Council legislation which authorizes staff to spend funds and sets the annual expenditure limits. In 2018 all expenses were less than approved Council appropriations. The total carryover amount for 2018 was \$472,576.

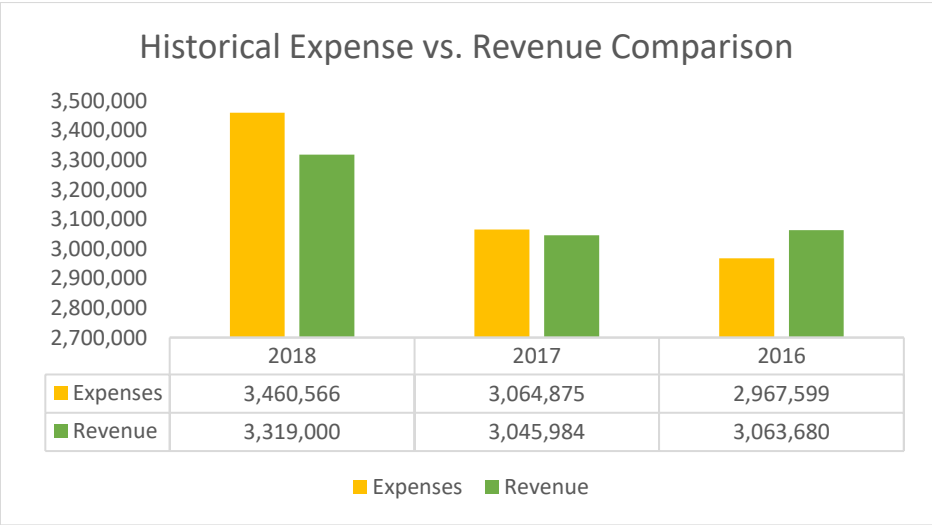
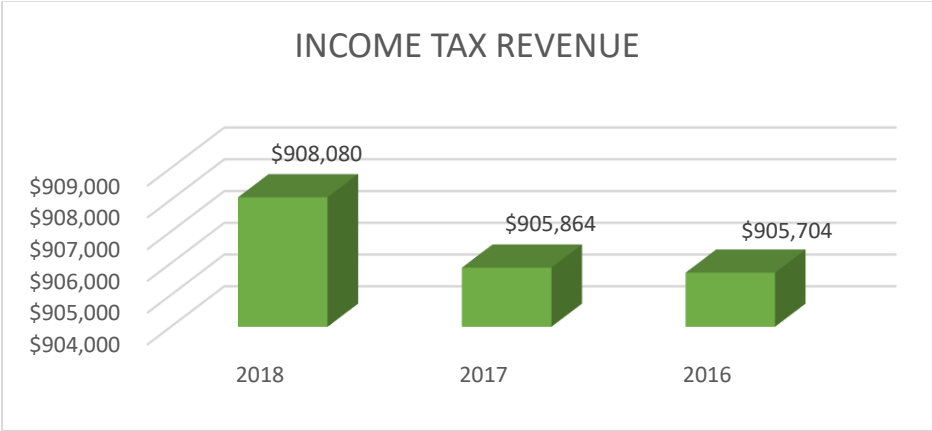
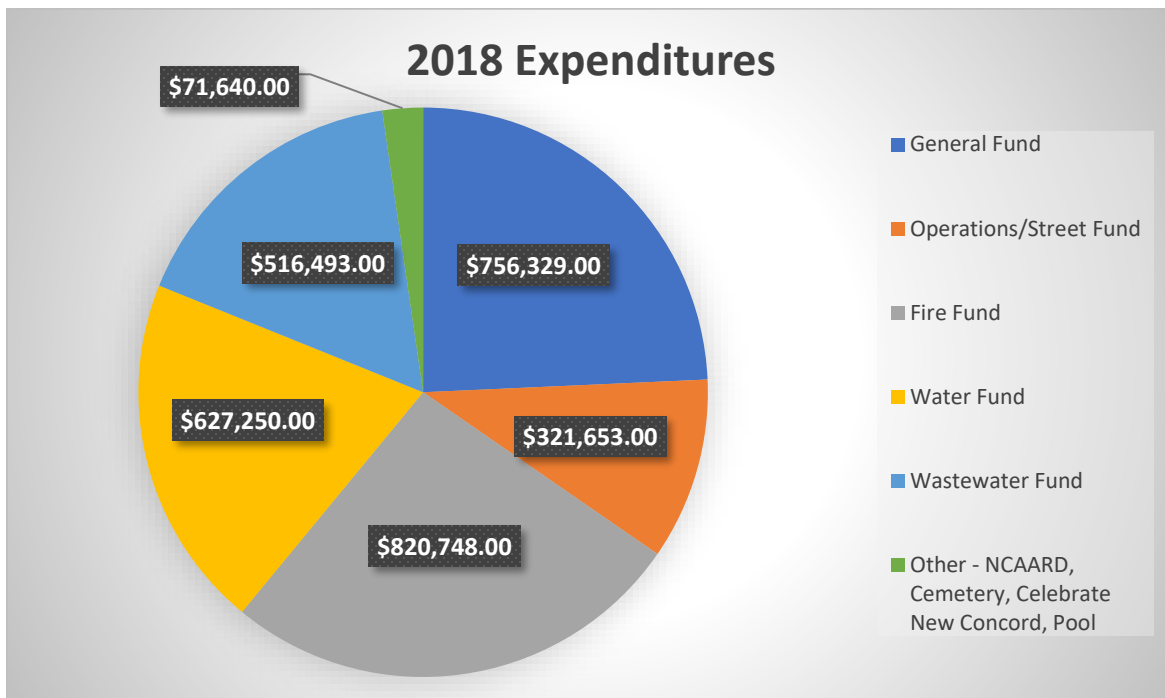
Budgetary activity for the year ending December 31, 2018 follows:

### 2018 Budgeted vs. Actual Receipts

Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$1,169,050	\$1,198,376	\$29,326
Special Revenue	1,268,483	1,219,806	(48,677)
Debt Service	94,062	92,558	(1,504)
Enterprise	1,141,236	1,248,537	107,301
Total	<u>\$3,672,831</u>	<u>\$3,759,277</u>	<u>\$86,446</u>

### 2018 Budgeted vs. Actual Budgetary Basis Expenditures

Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$1,244,672	\$1,218,766	\$25,906
Special Revenue	1,420,311	1,347,061	73,250
Debt Service	94,062	92,436	1,626
Capital Projects	500	0	500
Enterprise	1,408,196	1,283,725	124,471
Total	<u>\$4,167,741</u>	<u>\$3,941,988</u>	<u>\$225,753</u>



## Water & Wastewater Department

Both the water and wastewater treatment plants operated successfully during 2018. There were no violations at the water plant and there were 5 suspended solids permit violations at the wastewater treatment plant. Plant Operators continue to improve plant efficiency and always strive to deliver superior water quality and excellent wastewater services. Over 8,000 analyses were performed on numerous samples over the year for both treatment plants. Plant Operators attended contact hour courses and have renewed their operator certifications. Also, all Monthly and Annual Reports were submitted to Ohio EPA in a timely manner.

During the year 2018, the New Concord area experienced higher than normal precipitation amounts which resulted in 5 overflow occurrences in our collection system leading to the Wastewater Treatment Plant. Heavy rain events during the year made it very challenging to meet permit limits for suspended solids. Until repairs are made in the collection system to minimize inflow and infiltration, it will continue to be a challenge to meet permit limits going forward.

The Village of New Concord's New Ground Water Storage Tank (GWST) and new water lines were placed in service on March 5, 2018. The added water storage capacity has resulted in decreased Water Treatment Plant operation run times. This is a great achievement as we are starting to replace old aged infrastructure as part of our asset management replacement program.



Tour of GWST with Village officials during construction



Completed GWST

The department participated in and contributed to the Asset Management Plan that Ohio RCAP completed for our water system. Assets were identified and added to the GIS Viewer software program. The overall goal of the Asset Plan is to provide funds to replace assets when they exceed their useful life proactively instead of reactively. Ohio EPA has mandated that all public water systems have an asset management plan in place by October, 2018.

The Water and Wastewater department is staffed with employees who have a combined 44 years with the Village. A new Plant Operator, Jake Gerdau, was hired during 2018 to fill a vacancy in the department.

In 2019 the department will be working with the Village's engineering firm to complete a Cyanotoxin General Plan for the water system. Based on recommendations from an evaluation of the tertiary treatment at the Wastewater Plant the Village would like to replace the filtration system for the plant in 2020. Staff will continue to work on the water system asset management plan and the Village's FOG program. Additionally, the department will also be practicing several actions in the Water Contingency Plan.

In addition to the regular day-to-day operations and maintenance activities, plant operators mow, trim and remove snow at both treatment plants. As a team, the Water and Wastewater Department staff continually look for ways to improve operations and services, create efficiencies, and reduce costs without sacrificing quality.

## **Water Treatment Plant 2018 Achievements**

- Achieved compliance with all present Ohio E.P.A. drinking water standards.
- Performed drinking water analysis on raw and finish water samples everyday of the year.
- Completed monthly scheduled preventive maintenance on all plant equipment.
- Completed monthly laboratory calibrations and all equipment calibrations.
- Pulled both Raw Intake pumps A & B and shorted them 5 feet to raise the suction level.
- Added anthracite to filters 1 and 4.
- Replaced two turbidity meters and one chlorine analyzer.
- Installed SCADA RTU on the Garland Booster Station.
- Replaced 8-inch check valve in High Service Pump room.
- All staff was (re)certified for water laboratory analysis and by Ohio EPA.

Made improvements to the 8inch pipe for the upper reservoir siphon project.

- Monitored Blue green algae levels with our data sonde and generated annual trend charts.
- Improved and wrote procedures on how to clean WTP clarifiers/weirs.
- Installed a new Windows 10 SCADA computer.
- Provided safe, continuous supply of water with 1 minor interruption for our customers.
- Contracted removal of sediment out of Fox Creek above Dam

## **Waste Water Treatment Plant 2018 Achievements**

- Achieved 98% removal for CBOD and 97% removal of suspended solids.
- Performed and contracted wastewater analysis on all raw and final samples as required by our NPDES permit.
- Completed monthly scheduled preventive maintenance on all plant equipment.
- Processed 63.27 dry tons of biosolids under projected budget.
- Mowed, trimmed and removed snow from at the water and wastewater plant properties.
- Made repairs and improvements to 2-inch flush hydrant.
- Replaced Influent channel Muffin monster.
- Made repairs and installed a new belt on the Filter belt press.
- Cleaned grit from the west oxidation ditch and grit channel.
- Updated Sewer use ordinance adding Fats, Oils, and Grease Program.
- Repaired gear drive and replaced drive pin on south clarifier.
- WWTP provided plant tours for the 2018 Soil and Water Conservation ATV tour.



## **Water & Wastewater Billing**

Water revenue is comprised of water usage billed to residents, bulk water sales, water tap fees, miscellaneous water revenue, and penalty fees. Total water revenue for 2018 was \$604,698. This was an increase of \$2,263 or 3% from 2017.

Sewer revenue includes sewer billing, waste hauler fees, sewer tap fees, penalty fees, and miscellaneous sewer revenue. Total sewer revenue for 2018 was \$575,310. This was an increase of \$41,134 or 71% from 2017.

During 2018 the Village established an email system for water billing. Approximately 110 customers currently using this feature to receive their water/sewer bills. All new customers who sign up for water will automatically be enrolled in this program. The online bill pay feature continues to be useful to our customers with an average of 40 customers per billing cycle have utilizing the service.

Many water meters are replaced each year as they stop working or continually malfunction. Village staff identify problem meters each year and utilize budgeted funds to replace these defective units with new, updated models. The new meters provide more accurate water and wastewater readings and will allow the Village to more effectively monitor customer usage.

### **Priorities for 2019:**

- Establishing an automatic payment system for water/sewer bill customers
- Repair/replace broken meters
- Continue to monitor active water/sewer accounts for accuracy in billing
- Commit to ongoing training and education of our water/sewer system and the reading/billing system
- Continue to replace degraded water and sewer lines with new lines as funds are available

## Operations Department

In early 2018 the Operations Department worked to ensure that the new Ground Water Storage Tank (GWST) and water line extension project was completed properly and that these new additions were integrated seamlessly into the water system. Because of the need for the Village to function off of just one, or our two, water storage tanks during this replacement project the flow of water in the underground pipes had to be changed. The process was a success but there were many unintended issues along the way, such as 11 water main breaks. This is a high number of breaks for the Village Water System and staff feel that the GWST project played a major role in these breaks, many of which occurred during the winter when temperatures fell below freezing.



Last ring of GWST being installed



Camera image of lodged tree branch in stormwater pipe

The New Concord branch of the Muskingum County Library enlisted the help of the Village in 2018 to identify solutions to stormwater issues occurring during heavy rains at their Main Street location. Through many on-site meetings, research, discussions and stormwater system camera work it was determined that one of the lines had a tree branch lodged in it and debris was accumulating around the obstruction and not allowing stormwater to flow freely. Our crew worked with the Library's engineering team to locate the blockage and remove it.



Speed bump at Orr Alley and Liberty Rd



New sidewalk between Mill Street and Dairy Duchess parking lot



Late in 2018 a speed bump was installed at Orr Alley, on the east side of the community, in response to reports of vehicles traveling the alley at high speeds and creating unsafe conditions for pedestrians and other motorists. A new section of sidewalk was also installed in the Village to assist with pedestrian safety on Main Street between the Dairy Duchess building and Mill Street. This section of sidewalk was the first project conducted under the Village's revised sidewalk program which allows for a 50/50 match between the property owner and the Village for necessary sidewalk repair projects.

The Village Operations crew and Mayor Essex completed some internal improvements to Village Hall including a new wall in the large office space on the first floor creating office and conference space for the Village Administrator and Fiscal Officer, making improvements to the police department wall and the Police Chief's office and finishing the inside of the large conference and storage room on the lower level

during 2018. Additionally, Village Council approved a renovation project for the front window wall of Village Hall.

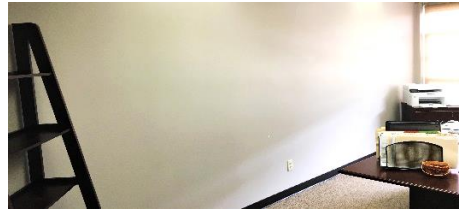
This project improved the look of the building, both inside and out, but also improved energy efficiency inside and has allowed for additional space for use by the Water Billing Clerk and Tax Administrator/Court Clerk.



New wall separating VA and Fiscal Officer offices



Interior of front window wall renovation



New wall separating Fiscal Officer and VA offices

### **2018 Operations Department Highlights**

- Collected and disposed of 10 dump truck loads of leaves
- Cleared 3 sewer plugs
- Repaired 11 water breaks
- Maintained more than 53,600 linear feet of roadways within the Village
- Installed a new Fire Hydrant on Lakeside Drive
- Decorated 90 light poles for Christmas season
- Maintained 22 hanging flower baskets on Main Street

### **2019 Operations Department Goals**

- Replace 1997 flatbed truck with utility truck
- Finalize water system Asset Management project
- Continue training for staff on Village GIS system
- Develop tracking system for OUPS calls to bill to the Right-of-Way program
- Identify innovative solutions to assist with the annual Road Improvement Project

## **New Concord Police Department**

The New Concord Police Department is committed to the safety, security and welfare of the residents, businesses and visitors of our community. The Police Chief, Sergeant and Officers strive to provide high quality service to our community while enforcing all laws for the Village and the State of Ohio.

In June of 2018 Officers Goulet and Lilje represented the New Concord Police Department in the 2018 Law Enforcement Torch Run for Ohio Special Olympics, along with many other Law Enforcement officers from around the area and the state of Ohio. In July, the Police Department partnered with many local organizations to host the Bike Rodeo. Partnering organization included the Muskingum County New Concord branch library, Guernsey Muskingum Electric Cooperative, Dairy Duchess and many community volunteers. Participating children learned about bicycle safety and the rules of the road. They also received a free helmet and were able to ride on an obstacle course.



Torch Run for Ohio Special Olympics



Bicycle safety station



Bike Rodeo obstacle course

The New Concord Police Department welcomed the addition of 2 new fulltime officers in the fall of 2018, Officers Jeffrey Traub and Dylan Young. Both started their fulltime careers at the Dresden Police Department before joining the New Concord Police Department. The Department is very happy to have qualified and dedicated officers on the force.

In November of 2018 the New Concord Police Department launched their new K9 Program. The initial phase of the program will consist of education and fundraising. Once adequate funds are raised, for start-up costs and ongoing training and veterinary costs, the Police Department will begin to acquire the necessary equipment, K9 officer and training for the program to officially begin. The K9 officer will be used to assist with patrol, narcotics detection and community education efforts and will be continually funded through donations and fundraising efforts only.



On December 4, 2018 the New Concord Police Department held their 4<sup>th</sup> Annual Canned Food Drive. It was a partnership between the Cambridge Highway Patrol Division, the Village of New Concord and Riesbeck's Food Market. All Proceeds went to the College Drive Presbyterian Church's food pantry to benefit local families in need during the holiday seasons. A total over 1,616 lbs of food was donated to this wonderful cause.



Canned food donated during the 4<sup>th</sup> Annual Canned Food Drive

Like us on Facebook @NewConcordPD

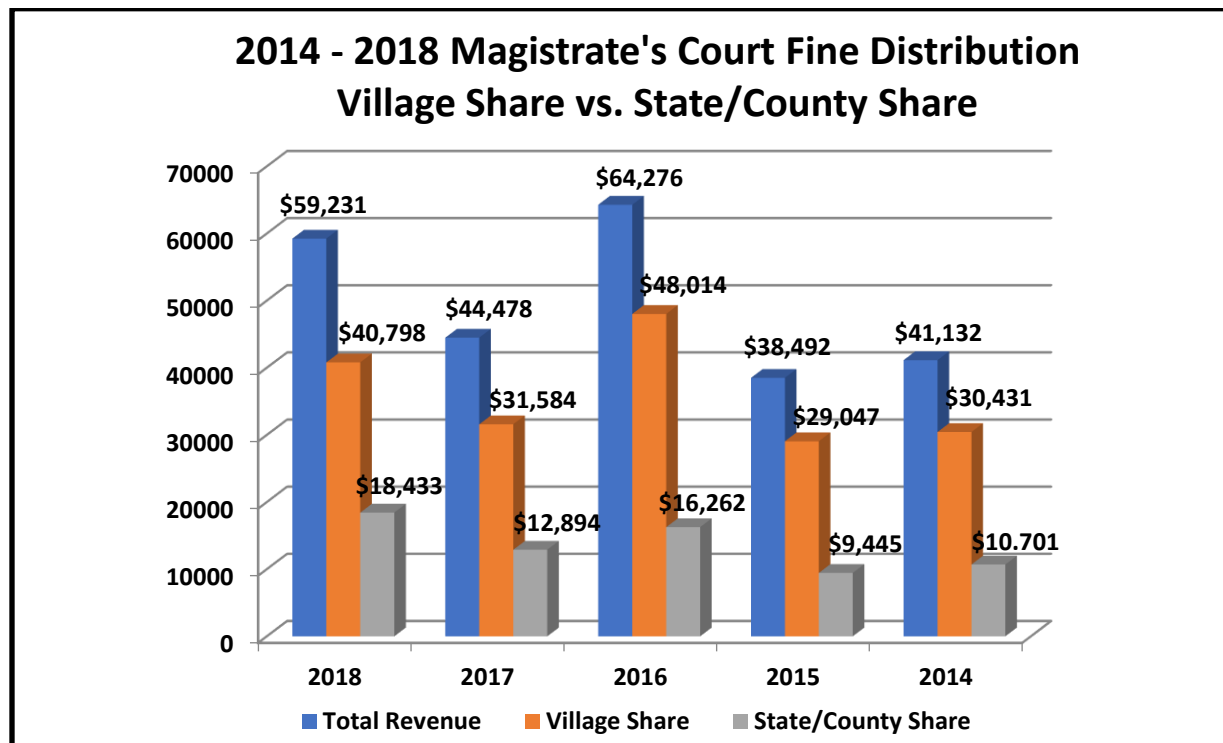


## Magistrate's Court

The purpose of the Magistrate's Court is to ensure prompt, fair and impartial hearings for persons cited for violating Village of New Concord municipal ordinances. Attorney Scott Eickelberger continued to serve as Village Magistrate in 2018, administering both the procedural and punitive functions of the court. The Magistrate's Court is staffed by the Magistrate and the Clerk of Courts. At the end of 2018 Village Council approved a contract with Steve Baldwin who began serving as the Village Magistrate in January of 2019. This change has allowed the Village Solicitor, and former Magistrate, Scott Eickelberger to act as the prosecutor during court hearings.

The court revenue for 2018 was \$59,231. This was an increase of \$14,753 from the prior year. Collection of fines remains a challenge due to the financial hardships that many of the defendants' face. Additionally, the court has limited measures that can be taken to penalize defendants for defaulting on their payments. In 2019 the Clerk of Courts plans to further utilize our collection service, Capital Recovery, to assist in the Village's fine collection efforts.

Education and training continue to remain a high priority for court personnel. The Magistrate's Court will continue to avail itself of resources for education and training in court procedures. These include, but are not limited to; seminars, printed materials and online resources.



## **New Concord Fire Department**

The Mission of the New Concord Fire Department is the protection, preservation of health and property and well-being of all persons residing, working or otherwise within the coverage area for fire protection services. The Fire Department provides a critical service to the New Concord community and surrounding service areas. Despite constant changes and challenges the Department been fortunate to maintain high quality personnel who excel in emergency response, training and everyday operations.

Fire fighting in an inherently dangerous job and the Fire Department encourages all staff to be physically fit while on duty and have additional Standard Operating Guidelines to protect personnel and the Village from liability.

The Department places a high priority on maintenance checks for all trucks and equipment and continually try to upgrade and improve our vehicles and equipment to provide better service to the community.

The Fire Department continues to assist our community with Fire Prevention activities, fire inspections and other special events throughout the year. The New Concord Firefighters' Association continues to host the Annual Firemen's Festival as a beloved community event. The fireworks display, 5k run, parade and many other activities for the community continue to make this a very successful and fun-filled event. The Department also has the honor of escorting Santa throughout the community to visit the children of New Concord each year!

### **Analysis of 2018 Runs & Fire Department Activities**

Total Fire & EMS Runs	1,268 runs
EMS Runs	994 runs
Fire Runs	287 runs
Simultaneous Runs	319 runs
EMS Staff Hours	1,922.4 hours
Fire Staff Hours	11,517 hours
Duty Crew EMS response time from page	0.51 minutes (average)
Duty Crew EMS response time to scene	6.04 minutes (average)
Fire response time from page	2.3 minutes (average)
Fire response time to scene	7.2 minutes (average)
Total hours of staff training	3,155 hours
Total fire inspections performed	30 inspections

## 2018 New Concord Fire Department Photos



Department dispatched to RV fire. Crew was able to quickly extinguish and contain fire.



Fire Department crew training with the ladder truck



School visits by the New Concord Fire Department



Fire alarm call at Garland Hotel during a birthday party

Like us on Facebook @newconcordfire

## **Zoning Department**

The New Concord Zoning Department did not have many required written permits during 2018. There were more remodeling project and use changes in the Village during 2018 than in previous years. There were also no commercial projects or Muskingum University building projects during 2018.

The Village Council has committed to updating the zoning code during 2019 to allow for appropriate changes that will better serve the Village in the future.

The zoning inspector strives to implement all zoning codes in a consistent manner for residential and commercial properties. The Planning Commission scheduled monthly meetings during 2018 to ensure all applications and hearings were addressed as quickly as possible.

### **Zoning Permits Issued in 2018**

- 4 Sign Permits
- 3 Porches
- 2 Residential Additions

Total 2018 value of construction: \$181,648.00

## Celebrate New Concord

Celebrate New Concord (CNC) began informally in 2000 with a free performance in Village Park by the Muskingum College Faculty Brass Quintet, which was then directed by the late Dr. William Schlacks. Based on the response that year, Celebrate New Concord officially became a Village sponsored organization in 2001, with Bill as its founder. Since then, CNC has grown to six performances each summer, on the first and third Tuesdays of June, July, and August, at 7:00 PM in Village Park in downtown New Concord.

CNC has reached over 16,000 audience members since 2001, with a mix of music, theater, educational programming and magic, and has become a regular part of summer in New Concord. CNC is supported entirely by contributions from individuals and organizations to the Celebrate New Concord Patronage Program, and every dollar received goes to support the series. No one involved in the organization of CNC is paid for their time or efforts.

The 2018 season included performances from the Akron Pan Collective, the Ladies of Longford, the Cambridge Alumni Jazz Band, Timberline, The Coshoctones, and Up 2 No Good. CNC also co-sponsored a performance by Country Music artist John King during the Muskies on Main event over Labor Day weekend. The patronage program brought in \$3,996 to support the season, and a total of \$3875 was spent on performances, mailings, marketing, and technical assistance.

In an effort to better understand patrons' musical interests the Celebrate New Concord Committee developed a survey that was distributed to attendees during each concert in 2018. Those who completed the survey were then entered for a chance to win four season passes to the Southeastern Ohio Symphony Orchestra (SEOSO)! The committee would like to thank SEOSO for donating the season passes and those patrons who completed the surveys. The information obtained from these surveys will help to inform the committee for future concert season line-ups.



Band members from Up 2 No Good setting up to play at CNC



John King's sound check - 2018 Muskie on Main event



Members of the Akron Pan Collective

Like us on Facebook @CelebrateNewConcord



## **New Concord Area Arts and Recreation District (NCAARD)**

NCAARD continued to successfully offer arts, fitness and recreation programs for the community of New Concord. A total of 20 programs were offered during 2018, reaching at total of 1,000 people throughout the year. These participants spent a total of 13,574 hours in programs designed to supplement arts and physical education programs offered in schools, and offered to adults and families in New Concord.

The District offered three Outdoor Movies during the summer of 2018 to a total of 375 people who were able to take advantage of free, fun family entertainment. NCAARD was about to increase their Social Media presence in 2018 by reaching over 924 followers on Facebook.

### **NCAARD Board of Commissioners**

The members of NCAARD's 2018 Board of Commissioners are listed below. They are responsible for NCAARD's financial well-being and the fulfillment of the organization's missions:

- **Hallie Baker** – President of the NCAARD Board.
- **Carol Beazel** – NCAARD Board Member at large, Pool Booster member
- **Ken Blood** – Treasurer for NCAARD Board. Liaison between NCAARD and the East Muskingum School District Board.
- **Robert Dickson** - Liaison between the Village Council and the NCAARD Board and Pool Booster
- **Tim Pollock** - NCAARD Board Member at large.
- **Steve Soba** – Acts as liaison between the Village Council and the NCAARD Board.
- **Colleen Stevenson** - NCAARD Board Member at large. Arts and Education Committee
- **Shelley Szalay** – Vice President of the NCAARD Board.
- **Nathan Tharp** – Recording Secretary and NCAARD Board Member at large.
- **Anne Weirich** – NCAARD Board Member at large.

### **Interns and Volunteers**

During 2018, NCAARD had 15 program leaders and 3 Friends of the Pool Volunteers. NCAARD provided field experiences to 10 Muskingum University students enrolled in Education 112, practicum experience for 3 Child and Family Studies majors and 2 internships for a Digital Media Design student (DMD399).

There were 25 John Glenn High School students who volunteered to assist with after-school programs and NCAARD sponsored activities, such as face-painting during the Village Block Party, Halloween Fun and Games, and Pictures with Santa. In addition to providing volunteer opportunities, NCAARD provides excellent learning experiences for our high school and university students.

### **Financial Overview**

In 2018, NCAARD received \$21,000 from its stakeholders, the Village of New Concord, East Muskingum School District and Muskingum University. Fees from arts and sports programs brought in an additional \$11,575.21 for a combined total income of \$32,575.21.

Expenditures for 2018 totaled \$8,931.13 in programming, \$17,175.27 in salaries and benefits for the Program Director, and \$1,378.04 in supplies and community support with a grand total of \$30,077.20. An additional \$25,315.38 is held in a separate NCAARD account for Capital Improvement. NCAARD also works with the Village of New Concord to oversee the New Concord Area Pool's (NCAP) finances. Total 2018 revenues for NCAP amounted to \$36,637. Season passes accounted for \$12,350; daily admission fees brought in \$7,864 and net for concessions was \$10,439. Program fees brought in an additional \$2,516 in revenue.

Thanks to efforts of the NCAP Boosters, special events and donations raised \$3,466. Total 2018 expenses for the swimming pool were \$44,350.00 which included pool chemicals, utilities, concession supplies, the pool manager's salary, and hourly wages for the lifeguards.

The hard work of the NCAARD staff and NCAP staff helped keep the pool finances at a minimum in spite of difficulty with hard rains and cool temperatures that plagued the pool season during 2018.

### **NCAARD 2018 Goals**

1. The NCAARD Board will meet with the Village of New Concord leadership to clearly define the NCAARD role in the operation and maintenance of the New Concord Area Pool.
2. The NCAARD Board will review the Program Director's role and identify opportunities for part-time assistance.
3. The NCAARD Board will analyze historical NCAARD funding trends between stakeholder contributions and program revenue in order to begin a discussion regarding future revenue goals.
4. The NCAARD Board will investigate potential underserved populations within the New Concord Community.
5. The NCAARD Board will survey NCAARD patrons on how they receive information on NCAARD programming.
6. NCAARD will work with partners to create a "Community Calendar" for the New Concord Community.
7. The NCAARD Board will continue to offer strong programs and adapt programming to meet the needs, passions and talents of the community.



Summer movie in the park concessions



NCAARD volunteers from Muskingum University

Like us on Facebook @NCAARD or @NewConcordPool



After School Program activities at Pike and Perry Elementary School



Dog Days at the Pool!



A hot day at the New Concord Area Pool



Swimmers at the Dive-In Movie

Like us on Facebook @NCAARD or @NewConcordPool



## Tree Program

The Village of New Concord places a high value on trees, especially those in the public right of way. These street trees provide a great number of benefits to those who work, live, play in and visit New Concord.

- Cleaner air
- Increased property values
- Beautiful neighborhoods and streetscapes
- Habitat for wildlife
- Erosion control
- Stormwater management
- Economic boost for business owners and enticement for shoppers
- Shade and decreased energy consumption/cost



**In 2018 New Concord received its 37<sup>th</sup> consecutive designation as a Tree City USA!**



Did you know that if a street tree is in need of removal that, upon approval by the Tree Committee, the Village will pay for the removal the tree which could range from \$250 to \$1,700. Property owners are asked to pay for and water/maintain a new replacement tree. These typically cost between \$80 - \$120.

In 2018 the Village of New Concord provided each 2<sup>nd</sup> grade student from New Concord Elementary School with a sapling tree to take home and plant as part of the annual Arbor Day Celebration. Thank you to the Muskingum County Soil and Water Conservation Board for donating these trees to the Village!

If you are interested in volunteering on the Village Tree Committee, have a concern regarding a tree in the tree lawn or would like to learn more about the Village Tree Program please contact Village Administrator, Charlotte Colley, at (740) 826-7671 or by email at [ccolley@newconcord-oh.gov](mailto:ccolley@newconcord-oh.gov).